Privacy Policy

ExpiryDocs

1. Introduction

ELOGICO - SOLUÇÕES EM TECNOLOGIA LTDA. respects the privacy and protection of personal data processed in ExpiryDocs. This Policy generally describes how personal data may be processed in the context of the use, administration, security, support and operation of the platform.

2. Personal Data Processed

Data necessary to identify and use the Account may be processed, such as name and email address; data related to use of the platform; and technical and security data, such as IP address, browser, access logs and technical events. The Client may also enter documents, data and other information into the platform.

3. Data Entered by the Client

Content entered by the Client may contain personal data of third parties. In such cases, the Client is responsible for defining the purposes and instructions related to processing carried out through ExpiryDocs and for having the authorizations and legal bases necessary for such processing, when required by applicable law.

4. Purposes of Processing

Data may be processed to provide and operate the service, administer Accounts and Users, provide support, process and administer contracting and billing, maintain security, prevent abuse, comply with legal and regulatory obligations, and improve the platform.

5. Roles in Data Processing

ELOGICO is not generically described as always acting as Controller or always as Processor. The role depends on the nature of the processing. When the Client determines the purposes and instructions for data entered into the platform, ELOGICO may act as Processor. In processing carried out for its own operations, such as Account administration, billing, security and compliance with legal obligations, ELOGICO may act as Controller, as applicable.

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6. Legal Bases

Processing will be carried out based on the legal bases applicable to each purpose and context. The specific legal basis may vary according to the processing, the relationship with the data subject, the Client's instructions, and the legal or regulatory obligations involved.

7. Sharing and Service Providers

Data may be shared with suppliers and service providers necessary for the operation of ExpiryDocs, including infrastructure, hosting, processing, support, security, billing and other services used by the platform. Sharing will be limited to what is necessary for the respective purposes and responsibilities.

8. Payments

Payments related to ExpiryDocs are processed by Paddle, which acts as an authorized reseller. Contracting and payment-related data may be processed by Paddle in accordance with its own terms and privacy policy.

9. International Transfers

Due to the use of third-party infrastructure and services, data may be processed or stored outside the country. Where applicable, transfers will be carried out in compliance with the requirements of the relevant data protection legislation.

10. Information Security

ELOGICO adopts technical and organizational measures intended to protect data against unauthorized access, loss, alteration, destruction or other security events. The Client must also adopt appropriate measures to protect its credentials, users, devices and content.

11. Security Incidents

In the event of an incident that may affect personal data, appropriate assessment, containment, response and communication measures will be adopted, considering the nature of the incident, the risks involved and applicable legal obligations.

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12. Retention and Deletion

Personal data will be retained for the period necessary for the purposes for which it was collected, the performance of the contractual relationship, compliance with legal or regulatory obligations, and the regular exercise of rights, as applicable. After the purposes and relevant retention periods have ended, data may be deleted, anonymized or retained when there is a legal basis for its preservation.

13. Data Subject Rights

Data subjects may exercise the rights provided by applicable law, including, as applicable, confirmation of the existence of processing, access, correction, updating, deletion and other legally guaranteed rights. When processing occurs under the Client's responsibility, ELOGICO may provide the applicable assistance to the Client in responding to requests.

14. Cookies and Essential Technologies

ExpiryDocs may use cookies and similar technologies necessary for the operation, security, authentication and maintenance of the platform. Additional technologies for analytics or other purposes will only be used as applicable to the service and in accordance with relevant legislation.

15. Analytics and Platform Improvement

Information related to the use and operation of the platform may be used to identify problems, understand use of resources, improve the service, develop features, and maintain operational security and quality.

16. Artificial Intelligence, when applicable

If Artificial Intelligence features are made available, data used in such features may be subject to processing necessary for their operation. When third-party services are used, the terms and policies of those providers may apply. The Client must assess the suitability of the data submitted to such features.

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17. Support and Communications

Data may be used to respond to support requests, conduct communications related to the Account, contracting, security, platform operation and relevant changes, as well as to comply with obligations arising from the relationship with the Client.

18. Children's and Adolescents' Data

ExpiryDocs is not specifically intended for children. When the Client enters personal data of third parties, including data of children or adolescents, it must comply with the legal requirements applicable to the processing and respective purposes.

19. Client Responsibilities

The Client is responsible for the personal data it enters into the platform and for the instructions it provides when determining the purposes of processing. The Client is responsible for assessing the lawfulness of the processing, keeping data accurate and appropriate, and observing data subject rights under its responsibility.

20. Changes to this Policy

This Policy may be updated to reflect legal, technical, commercial or operational changes. When a change requires new confirmation, the Client will be instructed to provide the corresponding acceptance before continuing to use the platform normally.

21. Contact

For matters related to privacy and data protection, contact may be made through ELOGICO's official channels:
E-mail: ELOGICO@ELOGICO.COM.BR
WhatsApp: 55 21 976793647

22. Company Identification

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